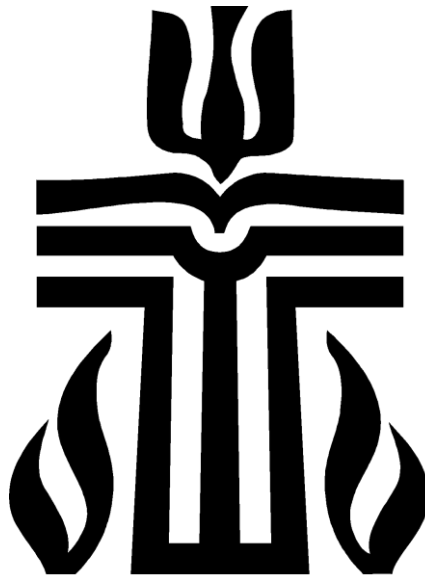


# **Trinity Presbyterian Church (USA)**

**Cherry Hill, New Jersey**



**Annual Report 2021**

**Agenda**  
**Ecclesiastical Meeting**  
**February 13, 2022**

1. Call to Order- The Reverend Dr. Gregory C. Faulkner
2. Opening Prayer
3. Announcement of Meeting
4. Establishment of Quorum – Jenny Stark, Clerk of Session
5. Approval of Minutes of Annual Ecclesiastical Meeting, February 14, 2021
6. Approval of the Minutes of the Congregational Meeting, December 19, 2021
7. Reception of 2021 Annual Report
8. Approval of 2022 Minister’s Terms of Call
9. Old Business
10. New Business
11. Necrology and Memorial Prayer of Thanksgiving
12. Adjournment
13. Closing Prayer- The Reverend Dr. Faulkner

**Agenda  
Corporation Meeting  
February 13, 2022**

1. Call to Order –Brad Ritchie President, Board of Trustees
2. Opening Prayer (Closing Prayer of the Annual Ecclesiastical Meeting)
3. Approval of the Minutes of the Corporation Meeting, February 14, 2021
4. Report of the Nominating Committee- Cosmo Digneo, Convener
5. Election of Trustees
  - Class of 2024**
    - Wendy Anders
    - Donna Croker
    - Rich Fletcher
    - Bonnie Jones
    - David Large
    - Tracy Miller
    - Steve Morton
    - Liz Nieradka
    - Raakesh Rajan
  - Class of 2022**
    - John Young
6. Dismissal of 2021 Nominating Committee
7. Report of Auditing Committee- Jen Dukelow, Convener
8. Review of 2021 Financial Reports
9. Presentation of 2022 Budget
10. Old Business
11. New Business
12. Adjournment
13. Closing Prayer

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**Annual Ecclesiastical Meeting of  
Trinity Presbyterian Church (U.S.A.)  
Cherry Hill, New Jersey  
February 14, 2021**

The sixty-third Annual Ecclesiastical Meeting of the organization of Trinity Presbyterian Church (U.S.A.), Cherry Hill, New Jersey, was called to order by the Moderator, the Reverend Dr. Gregory Faulkner, on February 14, 2021, at 10:30 a.m. The meeting was held virtually on Zoom.

Rev. Faulkner opened the meeting with prayer.

The Clerk declared that a quorum was present.

It was voted to **approve** the minutes of the Annual Ecclesiastical Meeting of February 9, 2020.

**NOMINATION OF OFFICERS**

Rev. Faulkner called on Cosmo Digneo, chair of the 2020 Nominating Committee. Elder Digneo commented that 2020 was like no other year. Elders and deacons in their third year were offered the opportunity to serve for an additional year.

Elder Digneo presented the slate of Elders:

**Class of 2023:**

Audrey Azevedo  
Cosmo Digneo  
Jen Dukelow  
Beth Gammie

**Class of 2021:**

Karen Leonard (1-year term)  
Brad Richie (1-year term)  
John Young (1-year term)

The Moderator called for any additional nominations from the floor. There being none, a motion was made, seconded, and **approved** to close nominations. A motion was made and seconded that the slate be accepted. The motion was **approved** by voice vote.

Elder Digneo then presented the slate of Deacons Candidates:

**Class of 2023:**

Ray Breswick  
Janelle Curl

**Class of 2021:**

Deepa Albert (1-year term)  
Lisa Armstrong (1-year term)  
Julia Clark (1-year term)  
Pete Desjardins (1-year term)  
Peggy Finger (1-year term)

Trudy Levins (1-year term)  
Cindy Mailahn (1-year term)  
Doug Nork (1-year term)

The Moderator called for any additional nominations from the floor. There being none, a motion was made, seconded, and **approved** to close nominations. A motion was made and seconded that the slate be accepted. The motion was **approved** by voice vote.

Elder Digneo then presented the slate of 2021 Audit Committee Candidates:

**Audit Committee 2021:**

Jennifer Dukelow, Convener  
Bill Kain  
Linda Wean

The Moderator called for any additional nominations from the floor. There being none, a motion was made, seconded, and **approved** to close nominations. A motion was made and seconded that the slate be accepted. The motion was **approved** by voice vote.

Elder Digneo presented the slate for 2021 Nominating Committee Members at Large:

**Members at Large 2021 Nominating Committee:**

Audrey Azevedo  
Herschel Craven  
Linda Wean

The Moderator called for any additional nominations from the floor. There being none, a motion was made, seconded, and **approved** to close nominations. A motion was made and seconded that the slate be accepted. The motion was **approved** by voice vote.

Chair Digneo thanked and dismissed the 2020 Nominating Committee: Cosmo Digneo, Rev. Gregory Faulkner, Audrey Azevedo, Donna Croker, Hersch Craven, Doug Nork, Nancy Roberts, and Linda Wean.

**ANNUAL REPORT APPROVAL**

Rev. Faulkner presented the annual report which had been distributed to the congregation in digital and hard copies for review in January. There being no questions or discussion about the report, the congregation **voted** to receive the 2020 Annual Report as written.

**TERMS OF CALL 2021**

Rev. Faulkner and Rev. Craven recused themselves from the meeting.

The Clerk presented the **2021 Terms of Call for Reverend Dr. Gregory C. Faulkner** (as found in the annual report):

**Compensation: \$111,827 per year** (includes housing allowance of \$50,000)

**Reimbursable Expenses: \$6,000** (includes automobile, books, cell phone, and personal business expense)

**Continuing Education Expenses: \$1,500**

**Vacation:** One month consisting of 4 or 5 Sundays depending on when taken. May be split into non-contiguous weeks at the discretion of the Session.

**Continuing Education:** Two weeks (does not count as vacation time) Cumulative to a maximum of six weeks

**Paid Federal Holidays: 10**

**Sick Days: 10** working days

**Mortgage Loan \$99,053 (Balance as of 12/31/2020)**

In addition, we will pay regularly in advance to the board responsible for benefits a sum equal to that requisite percentage of your salary which may be fixed by the General Assembly of the Presbyterian Church (U.S.A.) for participation in the Benefits Plan of the Presbyterian Church (U.S.A.), including both pension and medical coverage, or any successor plan approved by the General Assembly.

The Clerk then presented the **2021 Terms of Call for Reverend Sarah Craven** (as found in the annual report):

**Compensation: \$62,190 per year** (includes housing allowance of \$20,000)

**Reimbursable Expenses: \$3,000** (includes automobile, books, cell phone, and personal business expense)

**Continuing Education Expenses: \$1,500**

**Vacation:** One month consisting of 4 or 5 Sundays depending on when taken. May be split into non-contiguous weeks at the discretion of the Session

**Continuing Education:** Two weeks (does not count as vacation time) Cumulative to a maximum of six weeks

**Paid Federal Holidays: 10**

**Sick Days: 10** working days.

In addition, we will pay regularly in advance to the board responsible for benefits a sum equal to that requisite percentage of your salary which may be fixed by the General Assembly of the Presbyterian Church (U.S.A.) for participation in the Benefits Plan of the Presbyterian Church (U.S.A.), including both pension and medical coverage, or any successor plan approved by the General Assembly.

A question was raised and Elder John Young, chair of the Personnel Committee, responded.

Terms of call were **approved** by voice vote.

There was no Old Business.

There was no New Business

Clerk of Session, Jenny Stark read the Necrology, remembering the members who went to the church eternal in 2020. Rev. Faulkner offered a memorial prayer of thanksgiving.

Members **voted** to adjourn the congregational meeting at 10:51 a.m., and Rev. Faulkner closed the meeting in prayer.

Respectfully submitted,

Jenny Stark  
Clerk of Session

Reverend Dr. Gregory Faulkner  
Moderator

**Annual Corporation Meeting of  
Trinity Presbyterian Church (U.S.A.)  
Cherry Hill, New Jersey  
February 14, 2021**

The sixty-third Annual Meeting of the Corporation of Trinity Presbyterian Church (U.S.A.), Cherry Hill, New Jersey, was called to order on February 14, 2021, at 10:52 a.m. by the President of the Board of Trustees, Brad Ritchie. The meeting was held on Zoom. The closing prayer of the Annual Ecclesiastical Meeting, delivered by Rev. Faulkner, served as the opening prayer.

The Clerk confirmed to the President of the Board of Trustees, that a quorum was present to conduct the business of the Corporation.

A motion to accept the minutes of the Corporation Meeting of February 4, 2020 was presented by the President, moved, seconded, and **approved** by voice vote.

The President of the Board of Trustees asked Cosmo Digneo, from the 2020 Nominations Committee, to present the slate of new members for the Board of Trustees:

**Class of 2023:**

Audrey Azevedo  
Cosmo Digneo  
Jen Dukelow  
Beth Gammie

**Class of 2021:**

Karen Leonard  
Brad Ritchie  
John Young

The President called for any additional nominations from the floor. There being none, a motion was made and seconded that the slate be accepted. The motion was **approved** by voice vote.

The President dismissed the Nominations Committee, which consisted of Cosmo Digneo, Rev. Gregory Faulkner, Audrey Azevedo, Donna Croker, Hersch Craven, Doug Nork, Nancy Roberts, and Linda Wean, with thanks.

Audit Committee—Convener Jen Dukelow, presented the report of the 2020 Audit Committee. The Committee included herself, Linda Wean, and Bill Kain and met with Treasurer, Debby Talbott on November 18, 2020, to review the latest updates to the Book of Procedures and perform the 2020 audit based on a sampling of financial transactions. Temporary changes were implemented this year because of Covid restrictions. For example, checks normally requiring two signatures, had only one and the second signatory e-mailed their approval. Special care was taken in reviewing the PPP Loan documents and tracking.

The committee reports that the records are accurate, in good order, compliant, and reflect the requirements in the procedure manual. Additional information appears in the committee's report.



The committee once again acknowledged with thanks, the good work, cooperation, and professionalism of Treasurer, Debby Talbott.

There being no questions, a motion was made and seconded to accept the Audit Report, which was **approved** by voice vote. The President dismissed the Audit Committee with thanks.

Mr. Ritchie then reviewed the 2020 financial reports included in the Annual Report. He noted that there was an error in the spread sheet in the “budget vs. the actual columns.” Corrected copies are available in the church office. The 2020 budget results and 2021 proposed budget were reviewed and discussed at the January 31, 2021 Budget Forum, and the budget was **approved** by the Session after that meeting.

The President noted that in spite of restrictions on in-person worship, pledge income ended the year on target, while expenses were under budget by \$118,918. The church’s cash position is strong. The budgeted transfer of \$52,000 from the investment accounts to balance the books was not required this year. Trinity was awarded a PPP Loan for \$98,300 which was used for payroll, benefits, insurance premiums, and lease payments. This loan was forgiven in November 2020. Our investment holdings increased around 12% in 2020. Mr. Ritchie thanked the finance committee members: Cosmo Digneo, John Young, Donna Croker, and Debby Talbott. He also thanked Trinity’s members and friends for their ongoing financial support in this unprecedented year. Follow-up questions were answered.

Mr. Rickie then asked for any Old Business that needed to come before the corporation. Hearing none, he asked whether there was any New Business.

Rev. Faulkner responded that he was informed that in addition to electing new elders as trustees, that the current classes must also be re-elected. The following individuals were proposed to continue serving as members for the Board of Trustees:

**Class of 2021**

Peter Bowman  
Janet Cohen  
Rich Fletcher  
Rick Fletcher  
David Large  
Tracy Miller  
Gary Naumick

**Class of 2022**

Susan Bastnagel  
Alene Bowen  
Jay Reinert  
Nancy Roberts  
Steve Talbott  
Eric Waraas  
Linda Wean

The President called for any additional nominations from the floor. There being none, a motion was made and seconded that the slate be accepted. The motion was **approved** by voice vote.

Upon a motion being made and duly seconded, it was **voted** by voice to adjourn the meeting at 11:24 a.m., and Rev. Faulkner offered the closing prayer.

Respectfully submitted,  
Jenny Stark  
Clerk of Session

Brad Ritchie  
President

**Trinity Presbyterian Church (U.S.A.)  
499 Route 70 East  
Cherry Hill, New Jersey  
Congregational Meeting  
December 19, 2021**

A congregational meeting of Trinity Presbyterian Church (U.S.A.), Cherry Hill, New Jersey, for the purpose of electing leadership for 2022 was called to order by the Moderator, the Reverend Dr. Gregory C. Faulkner on December 19, 2021, at 10:19 a.m. in the Sanctuary. Dr. Faulkner opened the meeting in prayer.

The Clerk of Session, Jenny Stark, confirmed that a quorum was present.

Rev. Faulkner called on Cosmo Digneo, chair of the 2021 Nominating Committee.

Elder Digneo presented the slate of Elders:

**Class of 2024:**

Wendy Anders  
Donna Croker  
Rich Fletcher  
Bonnie Jones  
David Large  
Tracy Miller  
Steve Morton  
Liz Nieradka  
Raakesh Rajan

**Class of 2022:**

John Young (1-year term)

The Moderator called for any additional nominations from the floor. There being none, a motion was made, seconded, and **approved** to close nominations. A motion was made and seconded that the slate be accepted. The motion was **approved** by voice vote.

Elder Digneo then presented the slate of Deacons Candidates:

**Class of 2024:**

Joe Bechtel  
Dylan Cardea  
Tommy Digneo  
Kristi Paulson  
Julie Roncinske  
Alison Schwartz  
Judy Spotto  
Diane Williams

**Deacon Candidates - Class of 2023**

Steve Czajka (2-year term)  
Kelly Murray (2-year term)  
Nancy Parks (2-year term)

**Deacon Candidates - Class of 2022**

Vijay Charles (1-year term)  
Joe Marcelli (1-year term)  
John Smith (1-year term)

The Moderator called for any additional nominations from the floor. There being none, a motion was made, seconded, and **approved** to close nominations. A motion was made and seconded that the slate be accepted. The motion was **approved** by voice vote.

Elder Digneo then presented the slate of 2022 Audit Committee Candidates:

**Audit Committee 2022:**

Linda Wean, Convener  
Cole Parsons  
John Smith

The Moderator called for any additional nominations from the floor. There being none, a motion was made, seconded, and **approved** to close nominations. A motion was made and seconded that the slate be accepted. The motion was **approved** by voice vote.

Elder Digneo presented the slate for 2022 Nominating Committee Members at Large:

**Members at Large 2022 Nominating Committee:**

Margaret Gammie  
Karen Kain  
Carolyn Kramer

The Moderator called for any additional nominations from the floor. There being none, a motion was made, seconded, and **approved** to close nominations. A motion was made and seconded that the slate be accepted. The motion was **approved** by voice vote.

Chair Digneo thanked and dismissed the 2021 Nominating Committee: Cosmo Digneo, Rev. Gregory Faulkner, Audrey Azevedo, Carolyn Kramer, Hersch Craven, Carolyn Kramer, Doug Nork, Nancy Roberts, John Smith, and Linda Wean.

Rev. Faulkner closed the meeting in prayer at 10:27 a.m.

Respectfully submitted,  
Jenny Stark  
Clerk of Session

Rev. Dr. Gregory C. Faulkner  
Moderator

### **Senior Pastor/Head of Staff**

You are holding our congregation's Annual Report. Every year, we memorialize what *God* has been doing *among us* through all of the ministries of our congregation. Here is a testimony bearing witness to the ministries that have impacted our lives and the lives of others—some of them around the corner or up the road, but other's whom we have helped are far away. As you read our congregation's Annual Report, you will find—on every page—good reason to thank the Lord Jesus for using us to spread the Good News.

As I have read this document, I have thanked the Lord for the faithful work of our staff: Alysia Sieh Badskey, the Rev. Ms. Sarah Craven, Pam Dougherty, the Reverend Mr. Barry Gruver, Brian Kain, Lisa Marcelli, Sue Nork, and Debby Talbott have served Christ by serving you and supporting all our ministries.

As I have read our annual report, I have offered my thanksgiving to Christ for all the ways our church officers, Elders and Deacons, have guided and enabled us in ministry. Join me in giving thanks for our Ruling Elders who oversee our worship, education, mission, outreach, buildings and grounds, livestream and stewardship. Lift, with me, gratitude to the Lord for our Deacons, who have led the way in ministries of service, compassion and fellowship. Our church officers have carried out their service in another challenging year. I am truly grateful for their continued example of faith, hope and love.

As I have read the Annual Report for 2021, I have had so many reasons to offer gratitude to God for all the musical gifts shared with us, for those who have taught our children and youth, for those who have met in a variety of small groups for study and support. I have been inspired to see how our mission work has positively impacted lives in South Jersey, our Nation and, yes! around the world. I have been so grateful to see the financial stewardship of our church family and with all that this year has brought that has been difficult, your faithfulness to give so our ministries might be strong and consistent is cause for high thanksgiving.

So read this report and I feel sure that you, like me, will be led to lift up a grateful heart to the Lord Jesus, for He alone is *the* reason we do it all. He alone is the reason *we are able* to do it at all. Christ *alone* is the One who makes us to be family and so empowers us to worship and serve and learn together—to Him, along with the Father and the Holy Spirit, be the glory and praise, now and forever more. Amen!

The Rev. Dr. Gregory C. Faulkner

## **Associate Pastor**

While 2021 continued to call for flexibility and creativity, it was a full year serving at Trinity. My days and weeks seem to become more varied and fuller as my time with you continues. This August marked six years that I have been serving here.

I worked closely alongside our PW Moderator and Vice-Moderator to make sure the women of Trinity stayed connected. I lead an online virtual retreat in February on Gratefulness that seemed well received. We had a fun Trivia night for fellowship in the spring along with the spring Installation. It was such a joy to see how dedicated our PW Moderator and Vice-Moderator were to keep everyone connected. In the fall, I once again was able to be a part of the Fall Gathering and preside over our Christmas service.

Along with George Sanders, I continue to co-lead our Stephen Ministry program. We continue to meet regularly with our current Stephen Ministers who are partnered with care receivers, and in November we began a new training with four people who have diligently been engaged with the training once a week. It is exciting to be growing the program.

From January to June, I supported our Deacon Moderator, Doug Nork, as we continued through Covid times. We met regularly virtually, and I was happy to offer any wisdom or assistance as we continued to maintain particularly our mission endeavors. In June, as I transitioned to overseeing our office staff, I stepped away from Deacons, and Greg will help lead them going forward.

I have enjoyed being a part of our Racial Equity committee this past year as we continue to think through moving our church forward in how we can be a part of change for Racial Equity. In June, I lead our first Juneteenth service, a moment to remember the history of the church and our country and a time to dedicate ourselves to continue to do the work required to make sure all are equal. I've tried to offer support for our one church one book study this year that Pat Weikart is so graciously and amazingly leading and make it a priority to attend.

A huge part of my focus over the past year was continuing to keep our children and youth connected from a distance. I touched base monthly with our families through a variety of methods including emails, postcards, and dropping off Holy Week packages to each house. Lisa and I did a Lenten devotional series weekly the month before Easter and sent out boxes of supplies at the beginning. It culminated in a lesson on Easter of Holy Week. I also decided to continue our virtual VBS for a second year. I changed up the format a bit releasing three short videos throughout the week instead of one longer one for five weeks beginning in July and ending in August. I really enjoyed getting a few of our youth involved in two of the dramas!

I worked alongside our Children's Ministry team as we envisioned a new, vital Sunday School program for our children when we came back in the fall. I currently help lead the Family Church Sunday, where we invite the whole family to worship together and help find materials for the 1<sup>st</sup>-6<sup>th</sup> graders when they are in worship once a month.

For Youth, we stayed in touch through both Youth Group and Mixers and Mission. We continued to meet over Zoom for Youth Group through the Spring of 2021 and were thankful to switch to in person masked in the fall. We also decided to switch up the program and times a bit to offer more flexibility for all our youth. We now meet once in the afternoon and once in the

evening besides our times of fellowship and mission. Mixers and Mission was also a great way to stay connected.

Through the winter Lisa and I tried to plan creative Zoom gatherings and then in May and through the fall we were able to meet up in person masked. I think the highlight for many of us was a safe Youth Mission trip in July. While it took flexibility and faith on many people's parts, we were able to take eight of our youth to Caldwell, West Virginia in July in the midst of a Covid low. It was hard work, but the adults and youth were amazing- and really handled no cell service well! Organizing it a bit later than usual made it a bit more tricky, but all worked out for a meaningful trip.

I continue to coordinate and teach Commissioning every year. I'm thankful we were able to finally commission our Class of 2020 alongside our 2021 class. While our celebrations had to be altered, I tried to make it special with a surprise Chick-fil-A delivery on the day they met with the session, along with cupcakes, cards from many of our Deacons, and cross necklaces to mark the actual day. We are now back in person masked, and the 8<sup>th</sup> graders continue to keep me on my toes with excellent questions about their faith and being Presbyterian.

Gen Z was a new idea Lisa and I had in the fall of 2020, and we continued it through the spring and fall of 2021. Lisa comes up with Trivia, and I prepare a few questions that episodes of "The Good Place" or "Ted Lasso" can help us think about our faith and life. Staying connected monthly to our college students near and far has been such a blessing.

Thinking through extending beyond Gen Z, Lisa and I are hoping to gather the 20 somethings in our congregation together a few times a year starting just as fellowship to keep them connected and to check in with them. We gathered with a few in the fall for brunch.

In March when the Goetz's were expecting their second child, I stepped in to help coordinate our BASIC gatherings. We continue to meet over Zoom once or twice a month. We also were able to have an outside gathering in July to see one another.

In June, I took over the role of supervising our office staff. In the fall I began leading the office staff portion of our Tuesday meetings, and I now manage the daily concerns that the office encounters or needs direction on. In general, it has been a smooth transition of me taking over this role. I make sure I am present in the office the majority of the week and keep communication running as smoothly as possible for the team. I coordinated and participated in reviews this year and will fully take over that role this coming year.

After surveying the church on mission interests and hopes for the future, I gathered the elders of the Mission Committee, PW, and Deacons in the spring to collaborate on a Mission statement for us to focus on in the coming years based off the responses received and our history of Mission. The statement approved states, "Through Trinity's Mission and Outreach, we actively seek to ensure all people's basic necessities are met: physical, spiritual, and civil- through engaging with the community in which we live and worship and beyond, with our time, gifts, and voices."

Throughout the last year, I've tried my best to keep our Instagram and Facebook accounts active. Communicating about upcoming events that people are invited to participate in or sharing what has been happening mainly through pictures.

Besides these things I continue to preach about once a month, lead funerals and weddings as asked, meet with anyone who would like care, and cover when Greg is on vacation. I also helped coordinate our Prayer Services and led a few alongside Greg. I put off my continuing education this year since COVID flared up, and I wasn't as comfortable doing a week in person but hope to make that up in 2022.

Outside of Trinity, I continue to take my responsibilities to the larger church seriously. I continue to serve on the Mission Committee for the Presbytery for Southern New Jersey, and I chaired the Programs Committee for Johnsonburg's Board of Trustees. I also was selected to be on the Montreat Youth Planning Team 2022, which required me to shadow a week this past summer as well as beginning to plan for this coming summer. I will serve the last week of July and first of August in 2022.

It was a busy year, but I look forward to seeing what comes in 2022!

The. Rev. Ms. Sarah Craven

### **Parrish Associate**

2021 was another strange year. The Corona Virus variants continue to challenge us all and have affected us on so many levels and my ministry was no exception. My personal visits in homes, hospitals, nursing homes and other health care facilities have taken a big hit and I miss that very much. I continue to make phone calls and am glad to be able to keep in touch in that way. I look forward to getting back to my personal visits.

I've been your Parish Associate a little over nine years now and appreciate working with Greg, Sarah, our outstanding staff and all of you more and more with each passing year. I visit primarily older members who are homebound, in health care facilities and those who can't get to worship as often as they'd like. I also assist in worship. The purpose of my ministry is to better connect us as a church family and bring God's love and the love of the congregation to our older members. Please call the church office if you would like or know of an older member who needs a phone call.

I still miss my friend and calling partner, Elder Joan Cohen, and I know many of you do as well. She glowed with Christ's love and brought that love and warmth to all whom we visited. The Deacons are also involved in our caring ministries and many of you on your own reach out to those in need of a friendly contact sending cards or making phone calls. I appreciate those efforts and all of you involved in Trinity's caring ministries.

There's a great spirit in this congregation and a great fellowship which is so important, especially now. I'm deeply impressed by how vital our love is for each other and how much we care about each other especially during these difficult times. Many of you have commented to me how important worship is to you in helping maintain that vital connection. Our live stream worship and the production crew are a huge part of that. I've been so impressed with the new members who've joined our fellowship coming to us through an initial contact with our live stream worship. It's important that all of us continue to be welcoming and extend a warm greeting to anyone we don't know. The Holy Spirit unites us as a Church family committed to serving our Lord and Savior and sharing His love. May God bless our outreach effort to all our members and the community-at-large. Best wishes to everyone and God Bless Trinity Church in 2022.

Rev. Barry Gruver  
Parish Associate

## **Session**

The Session consists of twenty-one ruling elders elected by the congregation. The Session is responsible to the Presbytery For Southern New Jersey, which reviews its actions dealing with the spiritual and temporal concerns of the congregation. This group of officers is divided into three classes, each member serving a three-year term.

### **Class of 2021**

Peter Bowman  
Janet Cohen  
Rich Fletcher  
Rick Fletcher  
David Large  
Tracy Miller  
Gary Naumick  
Brad Ritchie  
John Young

### **Class of 2022**

Susan Bastnagel  
Alene Bowen  
Jay Reinert  
Nancy Roberts  
Steve Talbott  
Eric Waraas  
Linda Wean

### **Class of 2023**

Audrey Azevedo  
Cosmo Digneo  
Jen Dukelow  
Beth Gammie

The Session meets on the first Monday evening of the month and at specially convened meetings as called. All Session meetings in 2021 were on the Zoom platform.

Session has ten committees that normally meet monthly. Members at-large are encouraged to serve along with elders on all but the Personnel Committee. Minutes of committee meetings are sent to the elders for a review prior to each Session meeting. In addition, the Strategy Committee, comprised of committee chairs, the Clerk of Session, Rev. Faulkner, and Rev. Craven meet as needed.

Session formed an ad hoc Bylaw Review Committee in 2021. Two ad hoc committees established in 2020 continued to meet in 2021—the ad hoc Opening Committee (chaired by the moderator of Session) and the ad hoc Racial Equity Committee (chaired by the Mission and Outreach Committee chair). The Security Team—a joint Deacon/Session group—continues to meet and report to Session.



The committees and chairpersons for 2021 were:

Adult Ministries	Jen Dukelow
Children's Ministries	Gary Naumick
Finance and Stewardship	Brad Ritchie
Membership	Susan Bastnagel
Mission and Outreach	Eric Waraas
Personnel	John Young
Property and Buildings	Rick Fletcher
Strategy (Chairs)	John Young
Trinity Production Team	Alene Bowen
Worship and Music	Steve Talbott
Youth Ministries	Tracy Miller

Session minutes are available in the Trinity Library for all members to read.

Session minutes from 2019 and 2020 passed a remote peer review without exception.

Respectfully submitted,  
Jenny Stark  
Clerk of Session

### **Board of Trustees**

The Board of Trustees of Trinity Presbyterian Church, Cherry Hill, NJ is composed of the elected members of Session. The Finance & Stewardship Committee with the approval of the Session, performs the duties normally performed by a Board of Trustees of a corporation. A Zoom meeting of the Corporation was held on February 14, 2021 to elect the Trustee Class of 2022, present the Audit Committee Report, review final 2020 financial performance compared to budget, and present the 2021 operating budget, as approved by Session.

Another Trustee meeting was held on December 6, 2021 to elect Corporation officers. The Board of Trustees elected Brad Ritchie (President), Debby Talbott (Treasurer) and Cosmo Digneo (Secretary).

Respectfully submitted,  
Brad Ritchie, President

### **2021 Nominating Committee - Slate of Officers**

#### **Elder Candidates - Class of 2024**

Wendy Anders  
Donna Croker  
Rich Fletcher  
Bonnie Jones  
David Large  
Tracy Miller  
Steve Morton  
Liz Nieradka  
Raakesh Rajan

**Elder Candidate - Class of 2022**

John Young (1-year term)

**Deacon Candidates - Class of 2024**

Joe Bechtel  
Dylan Cardea  
Tommy Digneo  
Kristi Paulson  
Julie Roncinske  
Alison Schwarz  
Judy Spotto  
Diane Williams

**Deacon Candidates - Class of 2023**

Steve Czajka (2-year term)  
Kelly Murray (2-year term)  
Nancy Parks (2-year term)

**Deacon Candidates - Class of 2022**

Vijay Charles (1-year term)  
Joe Marcelli (1-year term)  
John Smith (1-year term)

**Audit Committee Candidates - 2022**

Linda Wean, Convener  
Cole Parsons  
John Smith

**Nominating Committee Members at Large - 2022**

Margaret Gammie  
Karen Kain  
Carolyn Kramer

Respectfully submitted,  
Cosmo Digneo, Nominating Committee Convener

**Adult Ministries Committee**

Adult Ministries is one of the committees overseen by the Session of Trinity Presbyterian Church (USA). It is charged with running the Adult Education Sunday sessions. These programs include speakers from outside as well as Trinity members and our pastors. We are responsible for finding writers for our Lenten Devotional, helping with Lenten Bible Study, and overseeing the adult groups in our church. These groups include:

Adult Education  
Basic  
Cancer and Conversation  
Fellowship  
Library  
Parish Visitation  
Presbyterian Women  
Small Group Bible Study

Stephen Ministry  
Sunday Morning Men's Fellowship  
Trinity Daytime Men's – Currently inactive

Adult Ministries normally meets on the second Tuesday of the month in the Trinity Church's Hospitality Room at 7pm. Since April we have met virtually on Zoom. The 2021 committee consists of two actively serving Session members: Jennifer Dukelow and Beth Gammie. The other committee members were: Dr. Eby Banas, Ed Behrens, Stacey Blackmer, Jenny Stark, Carolyn Kramer, Michele Strobel, and Linda Thorpe.

#### ADULT EDUCATION (Sunday 11am to Noon)

The topics presented this year were as follows:

2/7/21 "Alexander Hamilton and the Honor Culture", Margaret Gammie

10/5/21 Ongoing "The Gospel of John" Dr. Rev. Greg Faulkner, Tuesdays 7pm

Respectfully Submitted,  
Jennifer Dukelow, Adult Ministries Chair

#### **BASIC**

Throughout 2021 BASIC continued to gather together once or twice a month virtually for bible study and fellowship. We finished a study by Will Willemon called "Fear of the Other" before moving on in the late spring/early summer to Adam Hamilton's study on "Christianity and World Religions". In the fall we decided to join in with the church on studying Jemar Tisby's "How to Fight Racism" which we will continue in 2022. We were thankful that in the summer COVID low, we were able to gather together for an outside lunch and catch up at the Goetz's house. We are a small group but always happy to welcome others into the group.

Submitted by The Rev. Ms. Sarah Craven

#### **Cancer and Conversation**

Now in 2022 entering its 11th program year, *Cancer and Conversation* was created with the intent of connecting Trinity members who have survived cancer, are currently receiving treatment or are newly diagnosed.

Pre-pandemic, our over two dozen members met every two or three months to lend mutual support to each other, to serve as a resource for others in our congregation who may be stricken, to aid those who need meals or transportation while undergoing treatment and also to serve as a mission to Trinity and the community.

This year, as the pandemic continued with new strains, contact was limited to email chains and Zoom. Thanks to Terry Ruggles, who has his own Zoom account, we were able to meet virtually without the usual time restrictions. Our continuing mindset is that being socially distanced does not mean emotionally distanced. The continuing themes of those exchanges have been the difficulties of the pandemic quarantine, the longing to see people, the postponement of treatments and the new use of virtual meetings to keep in touch with medical personnel.

As part of our mission to the Trinity Community, *Cancer and Conversation* had hosted an annual forum in the Community Room after the morning service on an October Sunday. A virtual

Forum was considered but our Zoom-weary group felt that with no ideas of speaker forthcoming, we would postpone to a future date.

We look forward to a time when we can all meet safely at church and continue our support and mission activities.

Submitted by Linda Thorpe

### **Fellowship Group**

The Fellowship Group provides an informal forum to meet Trinity members and friends for a small group Bible Study. Everyone is welcome to join Fellowship Group—men, women, young, older, strong in your belief or searching for answers. In 2021 we have become a “hybrid” group. We met in May and again in September for in-person picnics. Our study continues on Zoom.

Fellowship meets each month, at 1:00 pm. In September, we began a planned yearlong discussion of Jamar Tisby’s *How to Fight Racism*.

Jenny Stark is the Coordinator this year.

Respectfully submitted,  
Jenny Stark

### **Library Committee**

**Members:** Michele Strobel, Chair; Phyllis Johnson, Jenny Leitinger, Georgeanne and Jim Moore, Lynda Ritterman, Judy Spotto

**Mission:** We strive to provide equal access to information, ideas, and knowledge through books and other resources, for all adults, youth, and children.

**To Date:** In 2021, the committee added more children’s books, more adult fiction, and more adult nonfiction. Several sections of the library were thoroughly reviewed, making sure that all the books were relevant and had the appropriate card catalog cards available for patrons to view. New books are displayed prominently throughout the library with signage indicating such. All readers are welcome to come, browse, and read when the church is open. A representative is available most Sundays after services for any questions and/or book suggestions.

**Meetings:** If interested in joining the committee, our meetings are held on the first Monday of every month at 10:30am.

Respectfully submitted,  
Michele Strobel, Chair

### **Sunday Morning Men’s Fellowship**

The Sunday Morning Men’s Fellowship group meets monthly on the third Sunday of the month (September through May) for fellowship and exploration of our Christian Faith.

We have continued with our theme, *Taking Sunday into Monday*, as we discuss integrating our faith into our daily lives, and being better Christian Men every day. Our fellowship begins at 7:45 AM with coffee and at 8:00 our program and discussion begin.

We wrap up the discussion at 9:00 – allowing time for attendees to attend to other responsibilities and the regular worship service.

Ed Behrens along with the Rev. Barry Gruver lead the month's discussion. Our subjects typically center around ethics and responsibilities in the workplace, life in the community, rediscovering our faith, finding relevance in our faith and other social dilemmas that continue to provide plenty of content for discussions. The group respects the enrichment of the variety of backgrounds and opinions.

Our Fellowship has for many years sponsored the Men's Palm Sunday Breakfast, which was preceded by a communion service at 7:00 AM. The Trinity Senior Highs prepared and served the breakfast, and all proceeds went towards funding the Senior High Summer Work Trip. Unfortunately, we had to cancel both the 2020 and 2021 events due to the COVID pandemic conditions and rules.

We had been gathering in Room 3 of the Witherspoon Christian Education Building but with the various pandemic rules and utilization of Zoom features and TV video links we have moved our meeting location to the main church building.

We extend a warm invitation to all men of the church to join us for fellowship and an exploration of our faith and how we can make a difference in our world.

Respectfully Submitted,  
Ed Behrens

### **Presbyterian Women**

Our purpose includes nurturing our faith through prayer and Bible study, supporting the mission of the church worldwide, working for justice and peace, and building an inclusive, caring community of women.

At the beginning of 2021, Presbyterian Women of Trinity (PW) continued our programs under the leadership of Donna Croker to "Stay Connected". Due to the ongoing pandemic, our members were very creative in how and where they met. Some met in backyards, other groups met on Zoom and some initiated a phone tree to keep up with each other and support one another through this difficult time. We also maintained a presence on social media through the PW Facebook page; words of encouragement, announcements and positive achievements were shared.

Each Circle has different mission projects they support monthly, as well as church-wide missions, Presbytery, Synod and National. Some of the local charitable organizations that PW supports are Cathedral Kitchen, Cherry Hill Food Pantry, Caring Hearts, Distributing Dignity, Mothers Matter, R&M Boarding Home, One Million Good Nights Pajama Program, MudGirls Studio, The Military Support Group of New Jersey, and Urban Promise. A list of charities that Care 'n Share donates their funds to can be found under their report. Each of the seven Circles also contribute to Least Coin, Birthday, and Thank Offering, which is sent to the PW National organization throughout the year.

Several members of the coordinating team, Donna Croker, Carolyn Kramer, and Jenny Stark began meeting in January of 2021 with the PW Synod Representative, Rev. Bisi Shofu,

as PW was reorganized within the new Presbytery For Southern New Jersey. Meetings continued throughout the spring with Trinity members Louisa Coffin-Tilsner and Michele Strobel helping to reorganize the PW for the new Presbytery. Our members agreed to hold the first joint Fall Gathering in conjunction with the Presbytery PW (details to follow).

Care 'n Share: In September, we were pleased that the shop could safely reopen. Members of Trinity volunteer to run the Care 'n Share Thrift Shop on Tuesdays, Thursdays and the first Saturday of the month. Eileen Rankin has overseen this important mission for many years. Care 'n Share provides a valuable service to the local community in making available affordable clothing and household items. Revenue generated at Care 'n Share is donated to different missions that the committee determines and votes upon. Approval of the various missions is then obtained by the Mission and Outreach Committee of Session. More details will follow in the Care 'n Share report.

In January of 2021, the following officers and moderators served on the PW Coordinating Team:

Moderator - Donna Croker

Vice Moderator - Carolyn Kramer

Secretary - Linda Thorpe

Secretary Pro Tem - Trudie Levins-Large

Treasurer - Jenny Stark

Programs - Louisa Coffin-Tilsner, Kristi Paulson, Jenny Leitinger and Carolyn Fletcher

Fellowship Coordinator - Barbara DeSanto

Mission Interpreters - Janet Caffrey and Lynda Ritterman

Publicity Coordinators - Linda Craven and Pat Turner

Historian - Martha Crothers

Care 'n Share Coordinator - Eileen Rankin

PW Directory – Donna Bordner

Circle Moderators:

Deborah Circle – Doris Sapp

Esther Circle – Linda Craven

Miriam Circle – Smita Simpatica Charles and Pam Dougherty

Priscilla Circle – Marguerite Houck and Jenny Stark

Rebekah Circle – Louisa Coffin-Tilsner

Ruth Circle - Susan Bastnagel and Nancy Roberts

Shiphrah Circle – Sue Nork and Patti Baechler

Circle of the Month: The 7 Women's circles continued to reach out to each other through the Circle of the Month Project, which was started in November of 2020. Each month the members of a single circle were contacted by PW members with notes, calls, gifts, and donations made in their honor. It was a very well received outreach and many members said it was just as delightful to send cards as it was to have received them.

One-Day Retreat: On February 6th, 32 women met on Zoom for a one-day retreat led by Rev. Sarah Craven. Using video clips from a presentation by Diana Butler-Bass, we learned about the foundational aspects of Gratitude and how it impacts our Faith. It was a great day of study and reflection on Grace and Gratitude.

Gifts of Women Sunday: On March 7, we celebrated Gifts of Women Sunday. The Service was live streamed. Our readers submitted videos and included Opal Stockwell, Carolyn Kramer, Linda Flanary, Jenny Leitinger and Donna Allen. After a slide show of past recipients, Donna Croker presented the PW Honorary Life Membership to our dear Sister in Christ, Louisa Coffin-Tilsner. Louisa is a longtime Trinity and PW member who gives so much to Trinity and our community. Rev. Sarah Craven preached to us about the gifts of women, those named and unnamed in the Bible. Rev. Craven reminded us of the revisioning times in which we live and how women impact our Faith and can radically impact our place in the world.

Trivia Night: On April 18, we met again on Zoom for a Trivia night. Although it was a smaller gathering, we had a lot of fun. Rev. Craven was a great host. Wawa gift cards were sent to the participants, the game was virtually tied so everyone won.

Spring Gathering: On June 1<sup>st</sup>, we once again met on Zoom. We supported MudGirls Studio with individual contributions. We heard from the PW Synod Representative, Rev. Bisi Shofu, on our restructuring and becoming PW of the Presbytery For Southern New Jersey. Rev. Craven installed our new PW Coordinating Team and thanked our outgoing Team Members. We enjoyed a relaxing demonstration of chair yoga from our guest, Jenna Rao. We awarded our first ever door prize (a platter from MudGirls Studio) to Linda Thorpe.

We are grateful to many members of the PW Coordinating Team who extended their terms. The new officers that were installed were:

Moderator - Carolyn Kramer  
Vice Moderator – Barb Clarke  
Programs – Donna Croker and Michele Strobel  
Fellowship Coordinator – Pam Dougherty

Circle Moderators:  
Rebekah Circle – Michele Strobel

Virtual Watch Party: On August 5th, PW hosted our first in person event in 17 months. Several women gathered in Fellowship Hall where we watched the PW National Virtual Worship Service for the Triennium. It was wonderful and we did appreciate the theme ‘Rejoice in Hope’. We did rejoice to finally share fellowship together.

Executive Board Meeting: On August 11, the Executive Board met on Zoom. We discussed ways to keep in alignment with the church reopening and support our circle members in their decisions on how to safely meet in person or continue with virtual meetings. The Executive Board approved our new theme for the year, “Getting More Connected”. This theme is a 2-part strategy to connect all of the women of Trinity to PW and to reach beyond our church to connect with our PW counterparts on the Presbytery, Synod and National levels.

Fall Gathering: With approval from the Session, we held our in-person Fall Gathering on Saturday, October 23<sup>rd</sup>. It was the first in person gathering for the Presbytery PW since 2019. We had a wonderful morning of fellowship with over 40 of our sisters from Trinity and PW groups across the Presbytery For Southern New Jersey. We collected goods and money in excess of \$1,500 for The Military Support Group of New Jersey to send care packages and provide

groceries for the deployed military personnel from New Jersey. Our speaker was the group's founder, Karen Jennings, who shared the importance and impact of their mission. We voted on new by-laws and installed new board members for PW of the Presbytery For Southern New Jersey.

Finally, we enjoyed lunch together with box lunches from Honey Baked Ham. What a special treat to share a meal together after so much time. Praise the Lord!

“Getting More Connected”: As part of our theme for the year, Circle leaders and the PW Board started to reach out to all women of Trinity who are not part of circles. Brief notes are being sent to let all of the Women of Trinity know they are a part of PW and welcome at any events.

PW Christmas Communion Service: On December 7<sup>th</sup>, 55 women gathered in person and 35 watched the livestream of our Christmas Communion Service. The women of PW ushered and provided readings and prayers for us. The young women of Trinity played a wonderful bell version of “Good King Wenceslas” and the Paulson family provided a moving rendition of “Mary Did You Know?”. Rev. Craven spoke to us about TRADITION, TRADITION (from Fiddler on the Roof). We were reminded to explore our traditions as we come together to celebrate Christmas. To look thoughtfully at those traditions that are life giving and filled with generosity. It was incredibly moving to close our service with Silent Night sung by candlelight. A beautiful message of hope was shared as we move forward.

Thank you cannot be said enough to our wonderful Coordinating Team. We are grateful for the support of the Session. We are blessed to have pastors Rev. Craven, Rev. Faulkner and Rev. Gruver to lead us and help us to nurture our faith. We would not have been able to maintain and grow our connections without the help of the Sue Nork and the office staff, Lisa Marcelli and her musicians, and the Technology Team, when we count our blessings, we count you all twice.

Respectfully submitted,  
Carolyn Kramer, Moderator



**Presbyterian Women Financial Report 2021**

Balance Forward (12/31/2020)	\$9,391.23
2020 Receipts	\$4,572.58
2020 Disbursements	\$4,584.18
Closing Checking Account Balance (12/31/2021)	\$9,379.63
Operating Balance	\$4,048.34
Reserve Balance (12/31/2021)	\$5,331.29

**RECEIPTS**

EZ Tithe	\$2.20
Birthday Offering	\$409.15
Bus Trip	\$0.00
Programs	\$0.00
Least Coin	\$240.36
Pledges	\$2,518.55
Special Collection--Christmas Service	\$358.00
Special Collection--Ester Circle--Living Waters	\$150.00
Trienium Collection	\$397.07
Thank Offering	\$497.25

**Total Receipts** \$4,572.58

**DISBURSEMENTS**

Birthday Offering Payment	\$307.11
Bus Trip	\$0.00
Charitable Donation--Cherry Hill Food Pantry	\$500.00
Gifts	\$392.12
Least Coin Payment	\$256.72
PW Mission Various	\$427.93
National PW Pledge	\$800.00
Programs Expenses	\$315.15
Special Collections Christmas Offering	\$358.00
Thank Offering Payment	\$485.65
1-Day (off year) Retreat	\$291.50
2-Day Retreat (Downpayment for 2022 Retreat)	\$450.00

**Total Disbursements** \$4,584.18

Respectfully submitted,  
Jenny Stark, PW Treasurer

## **Children's Ministries**

The Children's Ministries Committee is responsible for the Church School program, from Nursery through the 6<sup>th</sup> Grade and also oversees the Trinity Nursery School. The committee consists of Gary Naumick, (Session) Chair, Nancy Roberts (Session Member); The Reverend Sarah Craven, who attends each month and helps us plan many activities; Linda Craven, Church School Coordinator; and devoted congregational members Michelle Yeary and Janelle Curl.

## **Church School 2021**

Linda Craven continued to serve as church school Coordinator for 2021. She coordinates the teachers for Nursery thru 6<sup>th</sup> Grade, secures teacher volunteers, helps select and distribute curriculum, fills in teaching when needed and oversees special projects.

Like many things in 2021, Church School and Trinity Nursery School were dramatically impacted due to the Covid-19 pandemic restricting in-person activities for most of the year. However, through the dedication of Trinity's staff, teachers, and volunteers, virtual programs were developed to continue providing meaningful ministry to the children of our congregation.

## **Church School: January through August 2021**

In-person teaching was suspended during this time due to the Covid-19 pandemic. Pastor Sarah and teacher volunteers provided a virtual program each week. Sarah led a live, interactive lesson via Zoom on the first Sunday of each month. On the other Sundays of the month, volunteer Church School teachers provided a pre-recorded video that children and families could watch anytime. There is a video for children from 3-years old to Kindergarten, and one for Elementary school-age children.

During Lent, Sarah and Lisa Marcelli provided pre-recorded videos featuring crafts and music. Craft materials were delivered in advance to member families. During the summer, Sarah conducted a virtual Vacation Bible School called Compassion Camp geared to pre-school through fifth grade students. Susan Bastnagel provided invaluable video editing support for these programs.

The Children's Ministries Committee would like to thank all those who helped with our virtual Church School program. During this most challenging of years, our volunteers prepared live and pre-recorded video lessons for our children, hand-delivered curriculum and craft materials to our children's homes and learned and mastered new technologies so that we could continue to teach our children about God's love! A big thank you to Pastor Sarah, Superintendent Linda Craven, Susan Bastnagel, Hersch Craven, Jenny Leitinger, Liz Nieradka, Ben Rieth, Roberta Ritchie, Nancy Roberts, and Chris Slusser.

## **September through December 2021**

In-person Church School resumed on Rally Day September 26. Church school is offered for pre-school through Grade 6. Pre-school (starting at 2 ½ years old) through Kindergarten are taught in a single combined class in the main church building. Grade school children are divided into two classes, first-third grades and fourth-sixth grades, and meet in Witherspoon.

Due to health and safety concerns, Nursery care was not offered in 2021.

### **“New and Exciting” Programs introduced**

The Committee used the forced break from the normal routine to develop a new program for our children, which launched in November. A monthly rotation has been implemented, offering more opportunities for families to worship together, and enhancing the connection our children have with Trinity’s mission activities.

Highlights of the new rotation include “Mission Sunday” and “Family Church” Sunday. On the first Sunday of each month, grade school-age children meet for a joint lesson and activity in Witherspoon. They are taught a Bible story or lesson that focuses on serving others, followed by a mission-related activity, such as preparing sandwiches for Cathedral Kitchen. On the 2nd Sunday of the month, Sarah leads families in worship in the Community Room in a relaxed, casual atmosphere that will allow families to grow their faith together.

Superintendent Linda Craven has implemented an on-line “Sign Up Genius” portal to coordinate the weekly scheduling of teacher and helper volunteers.

Thank you to all of the dedicated volunteers for their hard work and passion for sharing the love of God with our children!

### **Trinity Nursery School**

Trinity Nursery School (TNS) closed in March 2020 at the onset of the Covid-19 pandemic. It has not been feasible to re-open TNS and meet protocols and regulations for safety in light of Covid-19. The Committee thanks Marina Pappas and her team for their outstanding dedication, caring and professionalism for many years. Many, many children – some now in their 30’s, 40’s and 50’s! – went through TNS, and it was a wonderful part of their development.

The long-term plans for TNS are uncertain. In 2022, the Committee plans to hold a strategic discussion to assess whether TNS can re-open next year in its prior structure, or possibly a new version of a Trinity childcare facility & program could be considered.

Respectfully Submitted:  
Gary Naumick, Chair

### **Finance and Stewardship Committee**

The duty of the Finance & Stewardship Committee is to provide oversight of the Church’s Financial activities, investments, and controls consistent with the Church’s mission and strategy. The primary responsibilities of the Committee include:

- Preparing and monitoring the operating budget
- Ensuring that proper procedures, practices and controls are implemented to adequately and effectively perform financial transactions and audits
- Monitor and assist with the management of contractual obligations
- Manage the Church’s investments
- Administer the annual Stewardship Campaign
- Provide direction to and assist the Church’s Treasurer
- Coordinate activities with the Church’s board of Trustees and other Church committees
- Provide transparency regarding the Church’s financial matters to the church membership

The Finance & Stewardship Committee membership consists of Brad Ritchie – Chairperson, Cosmo Digneo, Vice Chairperson, John Young – Member at Large, Donna Croker – Member at Large and Debby Talbott – Treasurer. Reverend Gregory Faulkner and Pastor Sarah Craven are Ex-Officio Members of the Committee and attend all the meetings. The time commitment and valuable input from each Committee member was greatly appreciated, as significant progress continues to be made regarding financial planning, performance and controls.

The theme of the annual Stewardship Campaign for 2021-2022 was “Connected Now and Tomorrow”. John Young coordinated activities associated with the campaign. Treasurer Debby Talbott also provided significant support to the campaign through her management of pledge requests and pledges received. The campaign was enhanced through presentations by Elder Nancy Roberts who spoke about the new approach to our Sunday School program, Elder Alene Bowen spoke about the challenges and accomplishments associated with Trinity’s livestreaming at our worship service and Liz Nieradka discussed how our youth are the future of Trinity. Everyone emphasized the impact of stewardship on their connection with Trinity and how additional costs require their financial support. Greg Faulkner was the pastor on Stewardship Sunday (November 21st). Greg preached on the importance of stewardship through his “The Coming Kingdom” sermon.

Throughout 2021, the F&S Committee conducted monthly reviews of Trinity’s budget, cash positions, investment results and EasyTithe usage. Detailed reports on income and expenditures are prepared monthly for all Session Committees and organizations. A consolidated report is reviewed by the Committee. At each Session meeting, Trinity’s monthly financial information is presented and reviewed by all Session members.

The Finance and Stewardship Committee also reviews funding needs for capital projects and other significant initiatives that may not be provided for in the annual operating budget. The most significant matter addressed in 2021 was the re-opening of in-person worship. Our finances remained strong as our members continued to honor their pledges and the non-pledge income also remained strong. Our recorded services continue to be placed on YouTube and the live streaming of our Sunday services have continued. In order to address some technical issues with the live streaming, we needed to provide funds for the purchase of additional equipment, renovations of a new video control area in the balcony as well as upgrading Trinity’s high speed internet capability. These live streaming services will bring our worship services to those who cannot attend the in-person worship services as well as to families no longer in the area. 2021 also saw the reconvening of the Endowment sub-committee.

Trinity maintains several accounts to which donations may be designated – Endowment Fund, Memorial Fund, Manse Reserve Fund, Columbarium Fund and Capital Reserve and Operating Reserve Fund. Monies are released from these accounts to finance Church facility improvements, major maintenance and other Session-approved items.

The 2021 budget year ended with a total income of \$769,873. Pledge income was \$ 645,906 which was \$17,906 above budgeted expectations. The Committee is very appreciative and thankful for those who have committed their financial support to Trinity’s programs, mission and operation during 2021.

Expenses for 2021 totaled \$769,873, which was \$13,458 under budget. The primary reasons for the budget variance resulted from lower snow removal bills as well as having far less program

expenditures due to the pandemic. Additionally, each Committee has performed admirably in controlling expenses through the year.

The 2021 Financial Reports are presented in the last pages of this report. The Session-approved 2022 Operating Budget is also presented.

Respectfully Submitted,  
Brad Ritchie, Chairperson

### **Membership & PR Committee**

The Membership Committee resumed some of its “normal” activities this past year, but with a uniquely 2021 flavor. We held two Membership Information Sessions this past year. The first, in February, was held via Zoom and resulted in six new members. Two more members joined us via Letter of Transfer in the fall. In November, we held the first in-person Membership Information Session since 2019! Seven members joined Trinity following that session. And on December 5, we introduced all 15 of the “Class of 2021” to our congregation. Sadly, since coffee hour is still suspended, there was no cake to share with the congregation in the Fellowship Hall following that service. (We did, however, present each new member with a mini-Bundt cake!)

Rally Day returned in 2021. And while some things looked the same - the signups in the Fellowship Hall and the return of Mr. Softee in the back parking lot – some things were different. Instead of hosting the Rally Day picnic, the Membership Committee provided “Grab and Go” snack bags for attendees.

When the new program year began in September, we resumed the use of the Fellowship Registers. These are instrumental in helping the Membership Committee track attendance trends and follow up with missing members. But what about those watching Sunday services at home?

Trinity currently has 303 subscribers to its YouTube channel, an increase of more than 100 over the past year. Of course, you don’t have to subscribe to the channel to view the livestreamed services; in fact, about half of the viewers in the past month have not been subscribers, according to YouTube analytics. A quick glance at those analytics also shows that Trinity’s YouTube channel had more than 1000 views from mid-November to mid-December, representing about 350 unique viewing households. And over the past year, the Trinity channel has had nearly 19,000 views. So, while weekly viewership has dipped since in-person worship resumed in June, it continues to be very popular. It’s noteworthy that most of our newest members attended virtually long before they crossed the sanctuary threshold in person.

What YouTube analytics can’t tell us is WHO is watching from week to week. In an effort to track virtual attendance via livestreaming, the Membership Committee instituted an Online Guest Book. By scanning a QR code, or clicking on a link, viewers can register their attendance, request membership information and/or contact by one of the pastors and leave a comment about the service.

Use of the online guest book is lower than we’d like to see but it does seem to be growing. We will continue to encourage livestream viewers to sign in, just as they would if they were attending church in person. By using our online guest book, you’ll help our pastoral staff and Membership Committee know who we are reaching, who we might be missing, and who might be missing us.

Our committee spent some time this past year discussing the role of Courtesy Council. With coffee hour suspended for the time being, Courtesy Council has been dormant. We've discussed whether it's time to reimagine the group's role, which has been largely unchanged for the past decade. Co-chairs Kelly Murray and Audrey Azevedo are taking the lead in this conversation in the coming year.

The Lifetouch Directories were distributed in 2021 – many thanks to Pam Dougherty and Kelly Murray for persevering in that effort! Our committee continues to explore implementing a password-protected online directory. In preparation for that, we requested and received permission from Session to install an SSL certificate for establishing an encrypted link between the FaithNetwork server (which hosts our website) and the trinpres.org site.

We are hopeful that 2022 will bring the return of more Membership Committee events, such as the in-person Nativity Walk (which was virtual once again in 2021), the Christmas Eve Social, and the annual New Member luncheon.

I'd like to express my gratitude to Membership Committee members Audrey Azevedo, Karen Leonard, Kelly Murray, Mike McBride, and Meghan Craven, and especially to Membership Associate Pam Dougherty. Each of you brings so much to the Trinity community. Your insights and assistance have made my job much easier this past year and I'm grateful.

Respectfully submitted,  
Susan Bastnagel  
Chair, Membership Committee

### **2021 Statistical Report**

The Membership Count appears below. In 2021, the Pastors participated in 7 weddings, 11 funerals, and 6 baptisms.

The following members of Trinity Church died during the year 2021:

- Janet R. Schacht – January 18, 2021
- Jeanne H. Wilfon -January 18, 2021
- Catherine F. Chin – February 14, 2021
- Jeanette Zerbe – March 28, 2021
- Robert P. DePuy – May 8, 2021
- Constance L. Brownell – May 13, 2021
- Diane Steele – July 10, 2021
- Louella Johnson – October 9, 2021

**The Membership Statistics are as follows:**

Membership Count as of December 31, 2020		645
Received by Letter of Transfer	8	
Received by Reaffirmation of Faith	6	
Received by Confession of Faith	9	
Members Reinstated	<u>3</u>	<u>+26</u>
		671
Members Dismissed	0	
Members Deleted	25	
Deaths	<u>8</u>	<u>-33</u>
<b>Membership Count as of December 31, 2021</b>		<b>638</b>

**Mission & Outreach Committee**

Through the efforts, faith and generosity of our Trinity Presbyterian Church family, our mission and outreach activities continued to grow in service to the community.

Mission Thursdays continued this year. Trinity members and friends supported Cathedral Kitchen, Cherry Hill Food Pantry, R&M Boarding Home and other local organizations through a safe and contact-free collection site in our Trinity Parking lot. During 2021, we donated well over 10,000 sandwiches, almost 6000 bottles of water, over 500 bags of fruit and over 250 bags/boxes of snacks to Cathedral Kitchen. In addition, we donated over 7,000 pounds of food and supplies to the Cherry Hill Food Pantry. Presbyterian Women and Deacons also partnered with us for Mission Thursdays collecting items including personal care items and clothing for R&M Boarding Home guests, along with winter coats and food for organizations like Urban Promise and Acenda Health.

In addition to Mission Thursdays, Trinity supports Cherry Hill Food Pantry through volunteering and distributing food to residents in need. Despite the pandemic and a required move to a new location, Cherry Hill Food Pantry continued their vital services to the Greater Cherry Hill community uninterrupted throughout 2021, as people experiencing food insecurity in our community also continued to rise.

Our committee also sharpened our focus on justice issues, with a particular emphasis on racial equity. We worked with the pastoral staff to assist with hosting town halls around racial justice and have begun a program-year long book study on How to Fight Racism by Jemar Tisby.

CROP Walk to stop world hunger returned in October 2021, raising \$1648.05 to fight hunger. A quarter of that was donated to Cherry Hill Food Pantry, with the balance donated to Church World Service to combat hunger.

Friends of The Carpenter, BookSmiles, an Adult Mission Trip continued to be paused due to Covid-19 in 2021, but we hope for those efforts to resume in 2021. Rev. Craven and advisors were able to organize a summer mission trip and take eight of our youth to Caldwell, West Virginia in July in the midst of a Covid low.

In addition to coordinating and overseeing volunteer and justice mission activities, Mission and Outreach is charged with distributing a portion of the benevolence money received via your tithes and offerings to both local and global missions. Our giving for the past several years has focused on supporting refugees, clean water, food ministries, and women's ministries. Details of our giving for 2021 can be found below.

	2021		2021
<b>Local Mission Budget</b>	<b>\$ 6,567.00</b>	<b>General Mission Fund Budget</b>	<b>\$ 13,884.00</b>
		Cathedral Kitchen-Chef Jernigan Scholarship	\$ 1,000.00
Hispanic Worshiping Comm	\$ 1,500.00		
Cherry Hill Food Pantry	\$ 1,500.00	<b>Sanitation/Water/Health</b>	
IHOC		2 Garden Well #OG10029	\$ 3,000.00
Trinity Mission Fund (Adult & Sr high Trip)	\$ 1,000.00	2 Community Irrigation Water Pump #OG10034	\$ 500.00
Cathedral Kitchen	\$ 1,500.00	4 Pair of Goats #OG10023	\$ 712.00
Camp Johnsonburg	\$ 1,067.00		
		<b>Refugees</b>	
		5 Winter Heating Fuel #OG30010	\$ 1,200.00
		48 \$50 Famine Relief Food Voucher #OG10036	\$ 1,747.00
		10 Refugee Food Basket #PG10001	\$ 500.00
		<b>Women/Children</b>	
		Woman, Cradle of Abundance (Maman Monique)	\$ 2,700.00
		Sharing Love Mission	\$ 500.00

As we head into 2022, Mission and Outreach is prayerfully reimagining our mission vision as we look to sharpen our focus on mission and justice. My thanks to the members of our committee: Elissa Goss, Eileen Rankin, Raakesh Rajan, Hersch Craven, Rev. Sarah Craven, Linda Wean and Jenny Stark for their faithful service, to our Trinity family for their continued partnership in mission, and to God for his continued blessings on our ministry.

Respectfully Submitted,  
Eric Waraas, Chair, Mission & Outreach Committee

### **Board of Deacons**

According to the by-laws of our Church, the Board of Deacons is comprised of men and women who serve three-year terms. Deacons serve on a rotating basis, with eight new Deacons being ordained each year and eight Deacons rotating off the board. The Deacons are responsible for service, fellowship, visitation and outreach to the congregation and to the community. The Board of Deacons meets on the second Sunday of each month from September to June.



Due to the COVID-19 Pandemic, the in-person meetings of the Board of Deacons were and at present, suspended but are being conducted virtually.

### **Officers for 2021**

Moderator – Doug Nork

Vice Moderator – John Smith

Secretary – Julia Clarke

### **Committee Chairpersons for 2021**

Assistance and Outreach – Pete Desjardins/Trudie Levins

Fellowship – Cindy Mailahn

Service – Randy Southworth

Visitation – Deepa Albert

All Deacons share certain responsibilities. These duties include preparing and hosting coffee hour throughout the year, delivering flowers to homebound church members, and assisting in various parts of worship services. More specific duties are fulfilled through Committee assignments. Once again, the pandemic has affected our responsibilities since March 2020 with in-person worship. There has been no coffee hour, flower deliveries and assistance in various parts of worship services. We will, however, resume all normal responsibilities when in-person worship becomes safer for everyone.

### **The Service Committee**

The Service Committee is responsible for the setup, breakdown and cleanup of Communion. At Trinity, Communion is held on the first Sunday of every month as well as on special days (like Christmas Eve). The Service Committee also coordinates the Sunday ushering teams. Various groups within the Church will also “adopt” a Sunday for ushering. For the months of December and April, special teams usher for the entire month. This has been a practice at Trinity for many years.

The following changes were facilitated to enable “In Person” Worship:

**Communion:** The use of bread and juice trays have been replaced by Communion Kits which contain a wafer and juice. This is so that germs are not spread through the passing of platters through the pews. These Communion Kits are made available by the ushering team on duty.

**Ushering:** Ushers still arrive at around 9AM for Regular Services and about 8:45AM for Communion Services to allow time for setting up C-Kits and napkins in the Narthex. A minimum of four ushers is recommended as the Congregants are escorted down the center aisle and asked if they prefer the Pulpit side (non-distanced) or the Lectern side (socially distanced). The Lectern side has had every other row roped off.

At this time the Membership Committee is not providing Greeters at the door, so the ushers set out the Visitors Logbook and are constantly on the alert for unfamiliar faces. Also, the ushers must be vigilant to spot unmasked individuals and provide them with masks. The hearing devices are working now and are cleaned at the end of the service, if used.

The ushers are still conducting a head count and the Offering Plates are set out on either side of the Narthex for the Congregants’ use either while entering or leaving the Sanctuary.

### **The Fellowship Committee**

The Fellowship Committee coordinates Sunday coffee hour each week. They sign up the volunteers, send them reminders and oversee the procedure. This Committee is also responsible for keeping the supplies in the upstairs kitchen inventoried and stocked appropriately. The Fellowship Committee is also available to assist with other fellowship opportunities within the Church when needed. As of March 2020, the coffee hour was suspended due to the Covid-19 pandemic.

### **The Visitation Committee**

The Visitation Committee coordinates weekly flower deliveries to our church members who are sick, homebound or grieving as well as for celebrating joyous occasions. Each week a flower bouquet is delivered with a small card wishing the recipient well on behalf of the Church. This Committee also coordinates the delivery of holiday flowers, usually at Easter and Christmas, to homebound Church members. Due to the pandemic, our flower deliveries have been temporarily suspended since mid-March 2020. Our last flower delivery was on March 7, 2020. We have been unable to deliver flowers since then and hope to resume as soon as possible.

### **The Assistance and Outreach Committee**

**Martin Luther King Oratory Contest-** February 12, 2021 The Deacons supported the contest and Barb Clarke volunteered to be a judge. The contest was done virtually, and video clips of each student were sent to the judges. The cost (\$187.07) for the Target gift cards used as prizes came from the Deacon's fund.

**Blood Drive-** On April 26, 2021, 23 productive donations were collected as well as 2 power reds which are red blood cell donations. This helped 69 hospital patients in need.

**Summer Sharing Food Program-** The Deacons purchased food and home goods for Urban Promise, Acenda Health, and the Cherry Hill Food Pantry. Date of delivery was June 19, 2021. The amount, \$2100 came from the Deacon fund for the items.

**School Supply Collection-** Using the same model as 2020, we piggybacked off the Mission and Outreach Committee's Mission Thursday collections (every other Thursday) and added a drop-off in the Narthex during Sunday's services. Beginning on August 5<sup>th</sup> and running through September 30<sup>th</sup>, our congregation dropped off their donations of school supplies. We delivered all school items to Urban Promise.

**Fall Coat Drive for Kids and Families-** Again as in 2020, we piggybacked off the Mission and Outreach Committee's Mission Thursday collections (every other Thursday) including drop-off in the Narthex during Sunday's services. Starting on September 30<sup>th</sup> through December 2<sup>nd</sup>, we collected Adults and children's coats (new or slightly used) from our congregation. The coats were delivered to R&M Boarding Home (specific list of gender and sizes supplied from R&M), Cathedral Kitchen (all remaining adult coats) and Little Hands/Little Feet (all children's coats), a committee from St Andrews's Methodist Church.

**Blood Drive-** Our fall blood drive was held on November 1, 2021. 24 productive donations were collected including 3 red blood cell donations. This helped 72 hospital patients in need.

**Christmas Sharing Food and Gift Program-** Continuing as last year, we piggybacked off the Mission and Outreach Committee's Mission Thursday collections (every other Thursday) and drop-off in the Narthex during Sunday's services. Thursday collections were November 11<sup>th</sup>, December 2<sup>nd</sup>, and December 16<sup>th</sup>. We used the church's social media sites to send the information out for the gifts and the collection dates. The gifts were delivered to two groups Urban Promise (December 10<sup>th</sup>) and Acenda Health (December 17<sup>th</sup>). The food and household items were purchased from ShopRite of Cherry Hill and were received on December 16<sup>th</sup>. The items were divided into three groups and delivered on December 17<sup>th</sup> and December 21<sup>st</sup>. The groups were Urban Promise, Acenda Health and Cherry Hill Food Pantry. The Deacon's fund spent \$2,700.00 for the food and household goods plus \$390.00 for the remaining Acenda Health Gift Cards.

Respectfully Submitted,  
Doug Nork- Moderator, Board of Deacons

**TRINITY PRESBYTERIAN CHURCH**  
**BOARD OF DEACONS**  
**TREASURER'S REPORT**  
Jan 1 - Dec 31, 2021

<b>BEGINNING BALANCE:</b> January 1, 2021	<b>\$7,807.68</b>
<b>RECEIPTS:</b>	
(2020) \$9,493.30	
Pledge Envelopes: \$5,102.21	
	<b>\$12,909.89</b>
<b>DISBURSEMENTS:</b>	
Assistance: \$631.61	\$187.70
Summer Sharing:	\$2,152.80
Christmas Sharing: \$2,340.33	\$2,699.95
Supplies: \$395.13	\$442.47
	<b>\$5,482.92</b>
<b>ENDING BALANCE:</b> December 31, 2021	<b>\$7,426.97</b>

*2020 Figures in Italics*

**Care 'n Share Mission Outlet**, known now as the Care 'n Share Thrift Shop, started in 1976 as a clothing drive. There were so many donations that the Presbyterian Women's Board thought that a thrift shop could benefit the general public and the profits could be donated to local missions and charities. With \$100 seed money from Trinity's Session, the women opened the shop in the basement of Westminster House (the old office).

Their first donation of \$1,000 was given to the Scholarship Fund at Presbyterian Hospital, Licensed Practical Nursing Program in Philadelphia. Over the years the focus of the donations has changed. They now go to food and shelter programs for families. In recent years, we had been giving about \$20,000.00 a year to various organizations.

Because of the Covid Pandemic (March 2020) we were closed for 18 months, but were able to re-open in September 2021, with volunteers and customers wearing masks.

In the 3 months that we were open in 2021, we were able to have sales of approximately \$5,000. (See Care ‘n Share Financial Report in Annual Report)

The shop with its “garage sale” prices is a mission, offering quality, gently used clothing, house wares, books, toys, etc. Most of the items come from Trinity’s members. Our hours are Tuesdays, Thursdays & the “first Saturday” of the month from 10 am. to 1 pm. from September to June. (The shop is now housed in the “newer” basement since 2001.)

The shop is totally manned and managed by Trinity volunteers. These dedicated individuals that are on our roster for the fall of 2021 (& winter 2022) are: Sandra Achey, Nancy Applegate, Denise Forner, Connie Groves, Nancy Lind, Jane Lines, Joyce McNamee, Sue Nipe, Eileen Rankin, Pat Turner, Jan Caffrey, Carol Longmire, Natalie Mitchell, Lynda Ritterman, Judy Spotto, Pat Weaver, Donna Bordner, Jenny Leitinger, Smita Simpatico, Jenny Stark, Michelle Strobel, Katie Carboni, Georgeanne Moore, Cheryl Gueretse, Barb Clarke, Deepa Albert.

#### **Care ‘n Share Annual Financial Report 2021**

Beginning Balance January 1, 2021	\$43.65
Total Sales Jan. 2021 thru Dec. 2021 (Sept – Dec)	\$6,513.00
Sub-total	<u>\$6,556.65</u>
Expenses	
Courier-Post Ad	\$168.07
Signs	53.58
Covid supplies	
Barrier	52.49
Misc. supplies	94.19
Rug	41.56
Total Expenses	<u>\$409.89</u>
Balance December 31, 2021	\$6,146.76
Carry over to January 2022	

Respectfully submitted,  
Eileen Rankin, Manager Care ‘n Share Shop

## **Personnel Committee**

Committee members for the 2020-2021 Church year were seated Elders John Young '21, who served as chair, Elder Peter Bowman '22 with at-large members Nancy Valente '23, Anne Marie Palatnik '22, and Elder Janet Cohen '21.

Much of the work of the Personnel Committee (PC) is, by its nature, confidential. During 2021, Trinity was blessed to have a dedicated staff who continued to serve our congregation with passion, dedication and faith during the challenges of the pandemic.

Our Senior Pastor, The Reverend Dr. Greg Faulkner continues to lead, inspire and guide our congregation with the help of our clergy, office staff and volunteers from the congregation. His management of these essential resources has been critical for maintaining Trinity's vital ministry and morale during the pandemic. During most of 2021, Greg spent a large portion of his time remotely connecting with Church members to address their concerns and challenges during the pandemic. He also worked with his Church team and Session as they conducted necessary Church activities, conducted in-person and live-streamed worship and strategically addressed issues associated with the pandemic.

For the 2020-2021 Church year, the Personnel Committee established performance goals for Reverend Faulkner in the following areas:

- Preaching and Worship
- Teaching Ministry
- Stewardship
- Leadership of Staff and Lay Leaders
- Leadership Development

To help achieve these goals, Greg dedicated one day per week to solely studying for sermons and educational offerings, supported the Racial Equity discussion groups, initiated a weekly Bible study of the Gospel of John, worked with the Whole-Life Giving Committee to develop education material dealing with support of Trinity through estate planning, increased his time spent with Church staff and Session members, and developed mentoring relationships with younger members of the Church.

Our Associate Pastor, The Reverend Sarah Craven, continues to support Greg and Church members, particularly through her work with our youth. During the pandemic, she has been very active on social media supporting Church activities and Children's Education. For the 2020-2021 Church year, the performance goals were established for Sarah in the following areas:

- Connection to Trinity Members and Community
- Children's Ministry
- Mission
- Leadership Development
- Personal Training

To achieve these goals, Sarah met with Trinity's college students, maintained a visible and active social media presence, lead and participated in virtual Sunday School lessons, revamped the 2021-2022 Sunday School program with the support of the Children's Ministry Committee, and helped develop a mission strategy for the Church.

We continue to be grateful for the ministry of Reverend Barry Gruver, who serves as our part-time Parish Associate. Rev. Gruver primarily provides our parish outreach services, supporting the sick and elderly in both hospitals and rehabilitation facilities. Unfortunately, during the pandemic, this pastoral ministry had to be performed remotely. Additionally, Barry was unavailable for several months due to health issues. Fortunately, Barry returned for the 2021-2022 Church year to assist in our worship on most Sundays. Session has recommended him for another annual term, and we look forward to his ministry in 2022.

We are very grateful for the enthusiasm, creativity and energy of Lisa Marcelli, our Music Director, and Brian Kain, our Music Associate, as they work with our children's choirs, adult choir, hand bell choirs and instrumental groups. While the activities of the choirs have been severely restricted during the pandemic, Lisa has maintained contact with most music program participants. Given the limited music options available for virtual worship services, Lisa and Brian provided the entire music support for most of these worship services. With the initiation of in-person worship, Lisa has creatively developed music for worship that has been compatible with the pandemic restrictions. She continues to engage the middle and high school students within the congregation through the vibrant Mixer & Mission activities.

Our dedicated office staff continues to admirably support our clergy and congregation. Sue Nork, our Office Manager, works full time managing and performing numerous office functions with the assistance of Media Associate, Alysia Badskey, who works 2 days per week. The Membership Associate, Pam Dougherty, also works 2 days per week supporting the Membership Committee and helping with visitor documentation and pastoral ministry. Our Treasurer, Debby Talbott, is another trusted full-time member of the office staff. With the help of the Finance & Stewardship Committee, Debby manages the day-to-day financial issues and investments of the church. During the pandemic, many of the office functions were conducted remotely. The Personnel Committee encourages staff to seek opportunities that contribute to their professional and personal growth.

During 2021, the Personnel Committee, working with the pastoral staff, modified the responsibilities of Reverends Faulkner and Craven. To provide Greg more time for pastoral care, teaching ministry and mentoring, direct supervision of the office staff was transferred to Sarah. Greg also assumed responsibilities for Deacons. To date, the transition of responsibilities and associated performance has progressed admirably.

The PC is also responsible for providing staff with the resource they need to effectively and efficiently perform their responsibilities. Frequently, this involves technology upgrades. After a significant assessment of the office technology capabilities in 2020, significant upgrades were completed last year. In 2021, system upgrades were limited to providing additional computer network storage capacity.

Respectfully Submitted,  
John Young  
Chairperson, Personnel Committee

## **Property and Buildings Committee**

The Property and Buildings Committee reports to the Session with the primary responsibility of managing the use and maintenance of Trinity's facilities. The committee oversees the following for all church buildings and grounds:

1. Property budget
2. Repair and maintenance
3. Service contracts including:
  - a. janitorial services, maintenance services, landscaping, exterminating, snow removal, trash removal, and equipment servicing
  - b. all mechanical equipment including elevators and fire alarms, heating, air conditioning, and kitchen appliances
4. Purchasing of maintenance equipment and building supplies
5. Utility usage monitoring and conservation
6. Building use requests

In 2021, we remained ever vigilant of the Covid pandemic and the potential effects on our church life and the health and wellbeing of the congregation. In response, we maintained the session guidance for seating distance and mask guidance and modified the sanctuary air circulation system to increase fresh air intake by an estimated 30%. This led to new initiatives to enhance staff safety, building security, virtual communications capabilities and ongoing items required for maintaining our church property.

The following is a list of the projects/activities for 2021.

1. Summer and fall landscape maintenance [weeding, trimming, and mulch] was performed by our contractor [H+H] to supplement the volunteer plot programs impacted by Covid.
2. The Adopt-A-Plot program was re-invigorated [with the help of Pam Dougherty]. We are hoping that this will reduce on needs from our landscape contractor going forward.
3. The boiler system was serviced and repaired to maintain proper heating to the sanctuary.
4. Air filters for roof HVAC units servicing the Office, Witherspoon building, and the Sanctuary were replaced.
5. All roof top HVAC units were inspected and serviced to maintain good working order for these 21+ year old units.
6. Various repairs were made to lighting, toilets, sinks, doors, locks, and windows.
7. Additional LED fixtures were used to further upgrade existing parking lot lighting. This provides improved lighting for security and energy saving.
8. The lighting system in the church sign along route 70 was repaired.
9. New LED lighting was added for Steeple illumination to replace the existing lighting that had failed.
10. In coordination with the Technology Committee, a new production center was designed and installed to provide a permanent setting to support the Live-Streaming capabilities of the church.
11. We completed our investigation into a new service provider for our Fire Alarm and Sprinkler systems and issued a new service contract.

These tasks are often simple little projects that are done by the committee and volunteers. If anyone would like to donate their time and talents to help tackle some of these simple "to do" list

projects, contact anyone on the P&B Committee and we'll be glad to share our list with you and appreciate your assistance.

Due to Covid restrictions and safety concerns, Session voted to minimize all church property uses and reviewed each application before a vote. Waivers were granted to AA for the continued use of Witherspoon and to the Boy Scouts for outdoor program uses.

Solar Panel update - The Solar project, which became operational on June 26, 2018, continues to provide benefits.

In addition to the "evergreen" project list generated and updated for the repair and maintenance of our facilities, the following Capital projects are being investigated for 2022:

1. Steeple repainting [Tower, Belfry and Spire]
2. HVAC replacement for the new building [in conjunction with the NJ Energy Programs]
3. Various projects as indicated in the NSGP [Non-profit Security Grant Program] as awarded by the NJ Office of Homeland Security

The Property and Buildings Committee is comprised of three ruling Elders; Jay Reinert, Dave Large and Committee Chair Rick Fletcher. We are supported by at large members including Walt Steinle, Bill Strobel, Tom Tilsner and Rich Fletcher. Chris Bryfogle continues to assist with evening energy walk-throughs.

I am very grateful to each of them for their continued dedication and service to our church. Trinity would face many additional challenges without their ongoing support and expertise.

Thanks also to the many volunteers who helped with the security and communication projects, the various clean ups, small projects, decoration events, and consultations on technical matters. A special thanks to Sue Nork and Pam Dougherty for all they do to drive and support us.

Respectfully Submitted,  
Rick Fletcher  
Chairman - Property and Buildings Committee

### **Strategy Committee**

The Strategy Committee was formed in 2012 to address issues associated with the short- and long-term strategy of the church. When implementing and reviewing this strategy, the Committee considers all aspects of our life together, including worship, education, stewardship, growth, and mission. The committee is guided by the Trinity mission statement: "An Inviting Community Serving Christ for Life. Loving God, Welcoming All, Helping Many"

The Strategy Committee consists of the chairs of each of the Session committees and the Clerk of Session. This structure allows all areas of the church to have input into our strategic direction. This approach also provides the diversity needed to properly prioritize initiatives and resources.



The committee may also provide input to:

- Session committee responsibilities
- Financial and personnel issues
- Stewardship campaign
- Budget creation and adjustments
- New or revised fiscal and administrative policies

During 2021, the activities of the Strategy Committee were significantly restricted by the pandemic. The committee was involved with the decision to stop in-person worship in March 2020 to protect the health and safety of our Church members. In the Spring, 2021, the Committee developed a “reopening plan” to assist with the return of in-person worship. The Committee also developed an approach to address issues associated with the proposed construction of a Wawa store adjacent to the Church.

In compliance with Trinity’s Capital Investment and Expenditure policy, the Strategy Committee is also responsible for reviewing, prioritizing and approving all church capital expenditure.

During 2021, the following capital expenditures were reviewed and approved by the Committee:

- Construction of permanent livestreaming facilities in the Sanctuary balcony with additional video and audio production equipment, computer upgrades and improved Sanctuary lighting.
- Increases to the computer network storage capacity in the Church Office
- Cost-effective changes to Trinity’s service provider that inspects and services the Church’s fire protection systems
- Replacement of a portion of the flooring in Witherspoon

Respectfully Submitted,  
John Young, Chair

### **Trinity Production Team (TPT)**

The TPT is responsible for producing worship each week plus any special worship services throughout the year. Production of worship includes video, audio, and text operations. Our team consists of the following individuals:

Joe Azevedo  
Susan Bastnagel  
Alene Bowen  
Burt Bowen  
Pam Dougherty  
Jenny Leitinger  
Mike McBride  
Georgeanne Moore  
Andrew Nieradka  
Ben Rieth

January 2021 found the TPT in a holding pattern due to Covid restrictions. In February we were able to resume training of team members on camera, text and audio operations. As team members became comfortable with the systems, they began running the services each week. The team uses Signup Genius to schedule themselves.

It was hard to believe that in March we were at the one-year mark since Covid began. The first year was a very steep learning curve but as we reflected over the past year, we were amazed at how much we had learned and how much had been implemented. All of us on the team could feel the Spirit guiding us.

Before we knew it, it was Lent and we were facing another Easter Season of completely virtual worship. Thanks to the fabulous worship team and office staff, TPT was able to produce both meaningful and high-quality Lenten and Easter services.

In June of 2021, we very excitedly welcomed back our Trinity family to in-person worship services, and it was a joy to have other people in the sanctuary once again as a community of faith. Now we could happily report that Trinity was offering both in-person and virtual worship.

Burt and Alene were able to take some time off during the summer months while the team handled the running of services which was a welcome break for us.

Weddings/Funerals: In 2021 we livestreamed and/or recorded two weddings and one funeral service which were learning experiences for us. With each one, we are learning new ways to make these special services better.

As we approached our one-year livestreaming anniversary in November 2021, we were feeling much more confident in the systems in place. Our goal for 2022 is stability and consistency.

This was also our second year of producing Advent and Christmas services. We feel that we learned a lot last year that helped provide meaningful services for everyone this year. Many thanks to Lisa Marcelli and Brian Kain for the beautiful music they, along with our choirs and musicians, provided to make this season special. To all the folks who were part of rehearsals with the production team, thanks for your patience and professionalism.

With capital funds we have been able to acquire some new equipment that has helped make worship better for both in person and virtual worshippers. A new transmitter was purchased to fix our Assisted Listening Devices. We have received feedback from members that this has been a great improvement for them in their ability to hear the worship service more clearly. The migration of the sound system from the floor of the sanctuary to the balcony production area was completed. It is very efficient to have all production systems together in one place.

The build-out of the production area has been completed with the help and work of the Property and Buildings Committee and Walt Steinle. Many thanks to those folks who have helped us create an organized, dedicated production space that should serve Trinity well for many years to come. If you haven't seen the production area yet, please feel free to stop by after worship and check it out.

Finally, a huge thanks to Burt Bowen, Joe Azevedo and Susan Bastnagel for all the hours they put in and the work they do behind the scenes to make sure Trinity can reach a worldwide audience. It has been gratifying to learn that we have added new members that first came to Trinity through our virtual offerings. We are all very thankful for the support and prayers we have received from our congregation.

We ask for your continued prayers for the production team as we seek to spread God's love in this new ministry.

Respectfully submitted,  
Alene Bowen, Chairperson

### **Worship and Music Committee**

The Worship and Music Committee of the Session (W&M) provides general oversight of Trinity's worship services and music program. In 2021, the committee once again consisted of Elder Steve Talbott (chair), Elder Janet Cohen and at large member Bonnie Jones. The committee meets on a regular basis with Director of Music Lisa Marcelli and the Rev. Dr. Greg Faulkner throughout the program year.

Some of the other duties of the committee include reviewing Baptism requests and recommending to Session for approval as well as setting communion dates and making sure they receive Session approval. In addition, although it has been suspended during Covid, the committee also manages the assignment of Elders each month to serve communion and to greet at the front door during Sunday morning worship services. Also suspended during Covid is the weekly sign-up of Sanctuary Flower memorials and ordering of arrangements from a local florist. We are hopeful that 2022 will allow for the return of flower memorials and monthly communion served by Elders.

2021 began with a lot of uncertainty as to when Trinity would finally be able to move towards some sense of normalcy with the hope and anticipation that we could soon return to in person worship. It was very helpful (for planning purposes) that I had a role as a member of the Ad Hoc Opening Committee so that W&M was able to participate in the details of the return to in person worship and have timely information on what was being discussed by the Ad Hoc committee. We were excited to welcome the congregation back to in-person worship in June!

Many thanks to Brian and Lisa for their hard work and adaptability as they had to re-invent the best way to present music virtually. The spring Children's Musical was a production of Noah and it involved a totally virtual service that was all pre-recorded. Brian became an instant expert in recording and editing of sound and video!! He and Lisa recorded audio and video clips of all of the kids' performances and then put it all together for insertion into the service by Susan Bastnagel.

Lisa also found that she needed to do some research to understand the requirements for Streaming Licenses for music that is included in the Live Stream Services. You'll notice the music credits each week that are posted at the end of the service. We are grateful that Lisa is diligent about Trinity being compliant by making sure that we have adequate permission to perform each piece of music every week. In some cases, she has had to reach out to the composer for permission if the piece is not included in the two streaming licenses that Trinity has purchased.

Some other unique challenges to the return to in person worship include:

- Communion returned on July 4th with the use of individually packed communion elements. We were concerned with how difficult they might be to open, especially for the elderly members.
- Sanctuary Flowers- Many thanks to Pam Dougherty for preparing the silk arrangements to beautify the sanctuary during worship until we can once again have live arrangements.
- Worship Greeters/ Ushers- Thanks to Doug Nork and the Deacons for taking on this important responsibility!
- Hymn Singing- initially, there was no congregational hymn singing but that restriction was eased by Session in July with a limit on number of verses.
- Choirs- It was great to have the return of the Adult and Children's choirs in the fall even though they all had to get used to singing with masks. We were pleasantly surprised that the quality of the sound was pretty good and there was great participation from choir members of all ages.

Trinity Community Concert Series- The 2021 TCCS Season (which ran from fall of 2020 to spring of 2021) was cancelled due to Covid. The 2022 season began with a Christmas Concert on December 3<sup>rd</sup> by the Atlantic Brass Band. There was a great turnout, and everyone was excited for a return to live music at Trinity! The Barbone Street Jazz Band is scheduled for March 2022 as the 2<sup>nd</sup> concert of the season.

Lisa hired Julia Wilson as an accompanist for the children's choirs and she began in the fall with the start of the program year. Lisa has been wanting to hire an accompanist for some time but wanted to make sure it was the right person. We are all excited that Julia is on board and working with Lisa and our young musicians!

As a committee, we remain grateful for the Staff and Volunteers at Trinity that work so hard each week to provide our congregation with a meaningful worship experience. We are especially appreciative of Lisa and Brian for their ability to be flexible and provide a variety of quality music each week despite the Covid restrictions. Of course, we couldn't be a vibrant congregation without the spiritual leadership of Greg, Sarah and Barry who have also been flexible in their approach to worship during the pandemic. We are very blessed as a congregation to have such a quality pastoral staff that works hard to meet and exceed all of our spiritual needs! Special thanks to the Trinity Production Team- Alene and Burt Bowen and their team of volunteers as well as Susan Bastnagel who make sure that every service is live streamed in a quality manner each week. Thanks also to the volunteer greeters and ushers that are needed each week to make sure that we comply with our return to worship guidelines.

As we look towards 2022, we are hopeful for a continued transition to post Covid normalcy and pray that God continues to bless Trinity Presbyterian Church!

Respectfully submitted,  
Steve Talbott, Chair

## **Music Department Report**

2021 was a hybrid year of making music with a combination of in person and virtual music being presented during each worship service. A highlight in spring 2021 was the combined Noah's Ark presentation. With scripture, prayer, music and storytelling all the choirs at Trinity were able to participate. A special thanks to Brian Kain and Susan Bastnagel for helping to create and edit this intergenerational work.

When Trinity opened its doors in June, various instruments and voices were heard during worship. Rehearsals began for the Adult, Child and Youth Choirs and Bell groups in late September, and they will all have presented music in worship.

There are, at present, 11 musical ensembles at Trinity; 8 rehearse weekly. They include:

Cherub Choir (ages 4 and 5)  
Carol Choir (grades 1 and 2)  
TEAM Choir (grades 3 to 5)  
TEAM Bells (grades 3 to 5)  
Youth Choir (grades 6 to 12)  
Youth Bells (grades 6 to 12)  
Rejoicing Ringers (grades 9 to 12)  
Young Adult Bell Group (college age and beyond)  
Adult Choir  
Adult Bells  
Trinity Band (instrumental ensemble)  
Mahalo Ukulele Band (instrumental ensemble)

**The 2021-2022 Trinity Community Concert Series** opened on December 3, 2021, with The Atlantic Brass Band. The second and final concert will be The Barbone Street Jazz Band on March 11, 2022.

The members of the TCCS Committee (Donna Croker, Linda Flanary, Carolyn Kramer, Lisa Marcelli, Kristen Viglietta and Ron Willoughby) thank our many generous donors for their financial support as well as Susan Bastnagel for all her help with graphic design and PR.

**Musical Instruments** -- Trinity's musical instruments have been maintained by Jacobs Music (pianos), C. W. Gibson (organ) and Walker Technical (organ). All the instruments continue to be in sufficient working order.

**Dave Large and Pam Dougherty** continue their hard work as music and bell librarians, respectively.

**Doug Nork** continues to head the Music Support Team. These volunteers facilitate all the moving of equipment (bells, tables, risers, etc.) for the various Sundays during the year.

**Susan Bastnagel** was instrumental in the first half of 2021 helping facilitate the virtual music presentations during the year.

**Julia Wilson** was hired this fall as a Music Assistant/Accompanist, helping with the Children's choir and TEAM Bells.

**Brian Kain's** hard work and musical gifts continue to enhance the music program as he performs his duties as Music Associate.

God continues to work wonders at this church, and I am truly humble and grateful. I look forward to another year of making music at Trinity and to serving God and God's people known as Trinity Presbyterian Church.

Respectfully submitted,  
Lisa K. Marcelli, Director of Music

### **Youth Ministries Committee**

The programs provided by the Youth Ministries Committee this year continued to nurture and guide the youth of Trinity aged 7th through 12th grade. Through our programs, the youth were encouraged to build a strong foundation of faith in the hope that they would continue in their faith journey by following Christ and continuing to serve Christ as a member of Trinity Presbyterian Church. Following their commissioning, the students were encouraged to participate in the Senior High program, and the committee is working to continue building relationships with those who have graduated and moved on to college. Despite the challenges of the continuing pandemic, Youth Ministries continued to work with the youth of Trinity to promote mission and outreach to those in need, as well as attend to the spiritual spark in our students.

### **Commissioning Class:**

Under the guidance of Rev. Sarah Craven, Barb Clarke and Meg Warren, the 7th and 8th graders of Trinity studied in preparation for becoming members of Trinity Church's congregation. Through the commissioning program, the 7th graders focused on the book of Luke. Rev. Sarah also led Bible overviews as well. There were eight 7th graders that attended Commissioning Class this past year. In May 2021, there were five 8th graders and three freshman that became members of Trinity.

The Commissioning program began its latest session in September 2021 with five 7th graders and seven 8th graders being led by Rev. Sarah Craven, Meg Warren and Barb Clarke. The students and Rev. Sarah Craven participated in a socially distanced gathering to start off the new year. The commissioners also helped pack care packages for the college students of Trinity. The students are meeting with their teachers masked and in-person to continue their studies as they pursue their faith journey to become members of Trinity Church.

### **Senior High Fellowship:**

The Rev. Sarah Craven continued to lead the Senior Highs serving as the Youth Director. Rich Fletcher and Tracy Miller also served as year-round advisors, with Donna Allen continuing to serve and support the Senior Highs with key events, along with Steve Morton who led small groups on our work trip. The Senior Highs completed various activities, including a mission trip to Colcord, West Virginia.

The Senior Highs met via Zoom from January through June. The start of the school year included a socially distant experience to reconnect with the youth. Since then, we have met in-person and masked. We have tried to switch up our program to include afternoon and evening meetings.

### **Mixers and Mission:**

Mixers and Mission was led by Rev. Sarah Craven and Lisa Marcelli, who were able to continue the charge of sparking mission in our youth despite the challenges of meeting in a safe environment. The students participated in various activities including making blankets for the Linus Project, a “Chopped” Peep challenge, donation of books for Book Smiles and our annual Scavenger Hunt. The fall activities included the CROP Walk where they were encouraged to invite a friend and assisting with the Hanging of the Greens.

### **Gen Z**

Rev. Sarah Craven and Lisa Marcelli continued to connect with the college-age students of Trinity through “Gen Z.” The group met monthly via Zoom to finish analyzing and discussing the TV show, “The Good Place” in the spring before beginning the TV series, “Ted Lasso” in the fall.

The Youth Ministries committee is grateful for those who give their time and gifts to the youth of Trinity. We are proud of the accomplishments of our youth and look forward to what the future holds. We pray that we continue to serve God and the youth in a manner that positively impacts and helps support our youth, Trinity Presbyterian Church and our surrounding community.

Respectfully Submitted,  
Tracy Miller, Youth Ministries Chair

### **2021 Audit Committee**

The Audit Committee for Trinity Presbyterian Church (USA) elected at the Annual Corporation meeting consisted of Jen Dukelow, Bill Kain and Linda Wean. Using the Audit Steps template developed by the 2013 Audit Committee, the 2021 committee met with Treasurer Debby Talbott on October 19, 2021, to review the latest updates to the Book of Procedures and perform the 2021 audit based on a sampling of financial transactions from the current year.

The Book of Procedures used to implement the financial policies of the Church were reviewed and approved by the Stewardship and Finance Committee on October 7<sup>th</sup>, 2021. This was verified by the Audit Team.

Counter results, check deposits and bank statements were provided for the following months and dates January 28<sup>th</sup>, April 22<sup>nd</sup> and June 17<sup>th</sup> of 2021. These reports were reviewed and there were no discrepancies or inconsistencies found.

A review of all payroll documents was done for payroll periods in the month of June 2021. This included checks sent to the IRS for withholding taxes. The records also audited included employee timecard, net pay, payroll taxes paid to the IRS and employee pay stub. The documents were correct, and all verified to the proper accounts.

Audit Easy Tithe receipts for May 2021 matching bank deposits and tying into the total for the month. There were no inconsistencies or discrepancies found during the audit.

The Memorial Fund and Endowment Fund Review of Investments for the month of September was completed. There were no inconsistencies or discrepancies found during the audit.

An audit was performed on all checks over \$2000.00 for the 2<sup>ND</sup> Quarter (April, May, and June). This audit included confirming the inclusion of double signatures as required by Church policy (confirmation by email in lieu of two signatures used when needed to follow COVID-19 guidelines).

All credit card bills for the month of May 2021 were reviewed in accordance with the Book of Procedures. Each charge had the required voucher and receipt/billing invoice to appropriately charge the correct budget line item.

All current contracts were reviewed and found to be in order with Trinity's procedures on requirements, approvals, and routine tracking to ensure continuity of coverage by the terms of each contract.

Review of the Property and Liability Insurance Policies in force as of July 31, 2021, to prove conformance that the limits are in line with the asset values listed in the financial statements as of December 31, 2020.

This Committee, as always, appreciates the contributions of Debby Talbott in maintaining and preparing the materials needed to perform the annual audit.

Respectfully submitted,  
Jennifer J. Dukelow, Convener